

# S.O.A.R. 2019 - Residential Program Staffing

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**POSITION TITLE:** Residential Staff

**REPORTS TO:** Kevin Hollinger, S.O.A.R. Program Director

**POSITION SUMMARY:**

Assist the Director and Residential Program Supervisor to implement programming in the residential and community settings.

**TIMEFRAME / HOURS:**

- Mandatory Training Meeting TBA mid-May 2019 (5:00pm-8:00pm)
- Report date: Friday June 7, 2019 at 8am-4pm
- Core program – Saturday June 8, 2019 - Saturday June 29, 2019
  - Saturday June 8: CPR and First-Aid Training and set-up
  - Sunday June 9: 8:30am-10:00pm
  - Monday-Friday (June 10-28): 2:45pm-10:00pm
  - Monday June 10 and Tuesday June 11: 9:00am-3:00pm
  - Saturday-Sunday (June 15, 16, 22, and 23): 8:00am-10:00pm
  - Saturday June 29: 8:00am-4:00pm
- Any additional hours as assigned by the Director for Pre- and Post-S.O.A.R. planning, training and/or instruction
- Mandatory Post-S.O.A.R. Wrap-Up Meeting – TBA September 2019 (5:30pm-8:00pm via Internet Conference)

**DUTIES/RESPONSIBILITIES:**

- Attend all pre- and post-S.O.A.R. meetings, individual trainings and/or group trainings.
- Provide input and feedback to Director for program development and refinement.
- Promote the safety and well-being of all participants and volunteers through visual supervision.
- Actively participate in all scheduled and non-scheduled activities, events, and speakers.
- Transport participants to/from program activities/events (valid driver's license required).
- Enforce all rules/guidelines set forth by Webster University and/or S.O.A.R. Director.
- Assist in evacuation or emergency situations.
- Promote socialization among the participants (initiate games or other activities that will invite all to participate, paying special attention to those that have very limited or no vision).
- Promote physical activities such as accompanied walks around campus or in the community.
- Promote healthy eating habits in the dorm setting.
- Assist students with ADLs as they relate to dorm living (orientation/mobility, personal care, organization, etc.).
- Implement money management system (distribute money, collect receipts, etc.).
- Attend daily weekday meetings with the Residential Program Supervisor and/or Director.

**QUALIFICATION/ REQUIREMENTS:**

- Prefer four-year and/or graduate degree in Visual Impairment or Special Education. Equivalent work experience will be considered.
- Prefer experience working with children with visual impairment or blindness.
- Prefer prior experience working in S.O.A.R.
- Must pass background checks.
- Must have a valid driver's license and meet requirements for rental/donated vehicles.
- Must be able to stand and/or walk for extended periods of time in indoor and outdoor summer environments.

**If interested, please submit the following:**

- Cover letter describing your experience working with children with visual impairment and other *relevant* work experience. Please include any experience working with residential and/or ADL-based programs.
- Send cover letter to [jobs@lhbindustries.com](mailto:jobs@lhbindustries.com) or fax to 314-522-3143.
- Complete the online application on our website [lhbindustries.com](http://lhbindustries.com). Please be sure to identify the position.

*LHB offers equal opportunities to all persons without regard to race, color, religion, age, sex, disability, national origin, ancestry, citizenship, military or veteran status, marital status, sexual orientation, domestic violence victim status,*

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*predisposing genetic characteristics or genetic information, or any other status protected by law. Applicants who require reasonable accommodation during the application process may contact the Human Resources Department.*