

JOB POSTING

POSITION TITLE: Line Operator-Trenton

REPORTS TO: Production Manager

POSITION SUMMARY: Performs both team and individual tasks as assigned by Production Coordinator or Manager. This may include material handling, creating labels, kit assembly, packaging, liquid filling, and simple machine operation.

ESSENTIAL FUNCTIONS:

- Performs general functions associated with production setup and assembly work.
- Inspects components and products in various stages of manufacturing to maintain proper quality and quantity, reporting any discrepancies to the Production Coordinator.
- Assists in the general cleanup of all production and assembly lines upon completion of activity.
- Maintains workstations in clean and orderly fashion at all times.

- Performs all operations for setting up and packaging kits
- Able to run basic machine operation for Rapid Fix manufacturing, Liquid Fill and Auto Baggers.
- Capable of loading Tapers, operating Sealers.
- Observes safety regulations at all times.

MARGINAL FUNCTIONS:

- Other duties as assigned by Supervisor/Coordinator.

PHYSICAL/VISUAL ACTIVITIES OR DEMANDS:

- Will be expected to perform repeated lightweight lifting, up to 50 pounds.
- Visual acuity is required to perform the functions of this position.

WORKING CONDITIONS:

- Must be able to work 40 hours per week.
- Must be able to stand for long periods of time throughout the day.

EXPERIENCE:

Production manufacturing experience helpful

SKILLS AND ABILITIES:

- Must be able to perform basic math and have good counting skills
- Must be capable of performing quality work in a timely manner
- Can read and follow directions from Work Instructions for building both large and small medical kits
- Able to recognize any material or label discrepancies during the production process
- Must be able to follow verbal instructions and work independently to perform a given task individually or as a team
- Work well with Associates, Coordinators, and Supervisors to meet production deadlines

LICENSES REQUIRED:

None

LHB offers equal opportunities to all persons without regard to race, color, religion, age, sex, disability, national origin, ancestry, citizenship, military or veteran status, marital status, sexual orientation, domestic violence victim status, predisposing genetic characteristics or genetic information, or any other status protected by law. Applicants who require reasonable accommodation during the application process may contact the Human Resources Department.